



Govt. College for Women
Thiruvananthapuram

Dr G Vijayalekshmi
Principal

Govt. College for Women
Vazhuthacaud, Thiruvananthapuram-14

(Affiliated to University of Kerala)

Reaccredited by NAAC with 'A' grade

[Email - gcwtpm@gmail.com](mailto:gcwtpm@gmail.com), principal@gcwvm.ac.in

Tel: 0471-2333496, 2324986

Minutes of the IQAC meeting held on 20.02.2019 at 3.30 pm at Principal's chamber.

Members Present:

1. Dr. G Vijayalekshmi (Principal)
2. Smt. Anila J (Vice Principal)
3. Dr. Dinesh Babu K V (IQAC Coordinator)
4. Sri. Jayakrishnan (Administrative Assistant)
5. Dr. Devakumar P S (Commerce)
6. Dr. Umajyothi V (Economics)
7. Dr. Noushad S (Malayalam)
8. Dr. Bessy Raj B N (Chemistry)
9. Dr. Lekshmi R (Philosophy)
10. Dr. Sreejith V (Statistics)
11. Dr. Anisha G S (Zoology)
12. Dr. Vijayan K T V (IMB)

Agenda:

1. Student arts festival
2. Resubmission of proposals for MPhil Courses
3. Annual stock verification
4. MOU with AMLIRE pvt.Ltd., an MG University Business Innovation and Incubation Centre
5. Any other

The following Decisions were taken

1. Permission may be given for College Union to conduct the College Arts Festival on 25th, 26th and 27th February. Amount which can be afforded by PTA should be allotted to students' preparation for Kerala University Youth Festival and the extra amount needed for the purpose may be met from donations from teachers.

2. Faculties should be selected to take charge of annual stock verification 2019 and should complete the process before 31st March 2019.
3. It was suggested to sign an MOU with AMLIRE pvt. Ltd., an MG University Business Innovation and Incubation Centre for setting up an Internet LED TV in the campus for updating student details including scholarship grants and other relevant information.
4. Dr. Lekshmi, Research Committee convener reported about the resubmission of proposals to DCE for starting M. Phil programme in the college and the same should be informed to the concerned departments.

The meeting came to a close at 4.30. pm.



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ACTION TAKEN REPORT

Item number	Agenda	Resolution	Action taken
1	Internal audit	Faculties should be selected to take charge of annual stock verification 2019 and should complete the process before 31 st March 2019.	The Principal entrusted the following faculty members as conveners for Annual Stock Verification. Sri. Prasanth Lal T.S. is the convenor for Library books and Dr. J. Binoy is the convenor for furniture and equipment. The internal audit completed


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