



Govt. College for Women  
Thiruvananthapuram

**Dr G Vijayalekshmi**  
**Principal**

# **Govt. College for Women**

## **Vazhuthacaud, Thiruvananthapuram-14**

(Affiliated to University of Kerala)

Reaccredited by NAAC with 'A' grade

[Email - gcwtvpm@gmail.com](mailto:gcwtvpm@gmail.com), [principal@gcwtvm.ac.in](mailto:principal@gcwtvm.ac.in)

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**Minutes of the IQAC meeting held on 16.03.2019 at 3.30 pm at Principal's chamber.**

### **Members Present:**

1. Dr. G Vijayalekshmi (Principal)
2. Smt. Anila J (Vice Principal)
3. Dr. Dinesh Babu K V (IQAC Coordinator)
4. Sri. Jayakrishnan (Administrative Assistant)
5. Dr. Devakumar P S (Commerce)
6. Dr. Umajyothi V (Economics)
7. Dr. Noushad S (Malayalam)
8. Dr. Bessy Raj B N (Chemistry)
9. Dr. Lekshmi R (Philosophy)
10. Dr. Sreejith V (Statistics)
11. Dr. Anisha G S (Zoology)
12. Dr. Vijayan K T V (IMB)

### **Agenda:**

1. Constitution of committee against sexual harassment
2. Selection of RTI officer
3. Inauguration of academic block
4. Karate class for girls
5. Implementation committee for instrumentation lab
6. Conveners for Centre of excellence, KIIFB and student amenities
7. Space scarcity in the college
8. Maintenance of Log Books and conduct of PTA meeting
9. College calendar and directory

**The following Decisions were taken**

1. It was suggested to constitute a committee for dealing the sexual harassment issues in the campus and also appoint the RTI officer for the institution as Shri.Rosenicx has relinquished charge as RTI Officer.
2. Permission may be granted to start Karate class for girls in the college from June 2019, twice a week under the supervision of a lady faculty member.
3. It was confirmed that the lack of space in the college for conducting classes may be fulfilled on the functioning of new academic block. Till then it was decided to suggest the accommodation committee to adjust the class rooms with vacant space in library hall or seminar halls in different departments.
4. The Principal made it a point that Departments should maintain log book regularly and conduct PTA meetings during each semester for both UG as well as PG and a PTA day for the whole college.
5. IQAC requested the college council to take necessary steps to edit and release college directory and calendar

The meeting came to a close at 4.30 pm.



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### **ACTION TAKEN REPORT**

Item number	Agenda	Resolution	Action taken
1	College calendar and directory	IQAC requested the college council to take necessary steps to edit and release college directory and calendar	The Principal entrusted Hindi Department to prepare the College Academic Calendar for 2019-20
2	Karate classes	Permission may be granted to start Karate class for girls in the college from June 2019, twice a week under the supervision of a lady faculty member	The college council gave necessary permissions

  
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